



**NEW YORK STATE ASSOCIATION OF MPOs
TRANSIT WORKING GROUP
January 25, 2018
Teleconference
1:00 PM – 2:00 PM**

MEETING NOTES

1. Participating

- AGFTC – Jack Mance
- BMTS – Scott Reigle
- CDTC – Sandy Misiewicz
- DCTC – Mark Debald
- GBNRTC – Matt Grabau
- HOCTS – Barbara Hauck
- NYMTC – Oluseye Folarin
- NYSDOT – Harriet Lewis
- NYSDOT – Marc Boucher
- SMTC – Mario Colone
- SMTC – Andrew Frasier
- Tompkins County – Dwight Mengel
- WJCTC – Barbara Cadwell
- WJCTC – Jennifer Cross-Hodge
- Planning4Places – Jim Levy

1. Introductions

M. Colone opened the meeting.

2. 2018/2019 Work Plan

M. Colone opened the discussion of finalizing the Work Plan and asked if anyone had any comments or revisions. J. Levy noted that CDTC provided information that they have removed references to Ladders of Opportunity due to the uncertainty of this program. M. Colone suggested removing this reference but retaining emphasis areas that currently exist. D. Mengel asked about new emphasis areas and M. Colone stated that he will distribute a list of the four new emphasis areas. It was recommended that Tier 1 Performance Measures/Transit Asset Management Plans be added. The group should discuss adoption of these since they are due in October 2018.

M. Colone stated that subject matter experts should be asked to present at quarterly meetings. He also recommended that regularly scheduled quarterly calls be noted in the Work Plan with a schedule set in advance. If there are any additional comments they should be provided to J. Levy by COB Monday.

3. SMTC Transit Service Tool Webinar/Presentation

M. Colone introduced A. Frasier to present the webinar. This project was focused on looking at transit services for low-income workers in the Syracuse metro. area with a specific focus on 2nd and 3rd shift job analysis. SMTC staff undertook an extensive analysis of the existing

Centro system area using a new ESRI GIS tool. Data was pulled from the General Transit Feed Specification (GTFS) data set. Info on the GIS tool can be found at: <http://esri.github.io/public-transit-tools/index.html>.

D. Mengel asked if the analysis covered the entire city. A. Frasier stated that the analysis covered all of Onondaga County. The results found all the expected issues with 2nd and 3rd shifts but it provides data that can be used to develop recommendations to try and fix the problems and provides information for future discussions.

4. Transit Fact Sheet

J. Levy provided an overview of development of the 1st Transit Fact Sheet and stated that it is in production but we have decided to wait on moving forward until the Safety Working Group Safety Fact Sheet is finalized/approved. The Safety Working Group has spent a significant amount of time over the last several month working on developing and formatting the Safety Fact Sheet and it is in the format we need to use for Transit. We will be delaying development of the Transit Fact Sheet until it has been approved for publication since we will use their document as our template.

5. Other Discussion(s)

D. Mengel noted that the Transportation Camp at Cornell University will be held on June 16th. He will send around information to the Working Group. Last year the Camp had 70 attendees.

M. Debald asked if there are any 5310 updates from NYSDOT. NYSDOT staff noted that there is nothing to report currently but they will look into timelines and report back to the Working Group.

D. Mengel asked if there were any 5311 updates and NYSDOT staff noted that there were none at this time.

It was noted that Transit Awareness Day with the State Legislature focused on concerns surrounding operating and mobility management projects that are under contract. Agencies need to know if there is/will be a significant change to their application so that they can adjust plans accordingly. There was significant discussion about this being relayed as a serious concern/issue.

Action Items

The following were noted for follow-up by the Chairperson:

- Next Meeting – Will be scheduled for May. Other meetings will be scheduled in advance.
- J. Levy finalize the Work Plan.
- J. Levy will work on the Transit Working Group Fact Sheet once the SWG Safety Fact Sheet is finalized and available for use as a template.