



## NEW YORK STATE ASSOCIATION OF MPOs SAFETY WORKING GROUP

July 18, 2018

Webinar

1:00 PM – 2:00 PM

### MEETING NOTES

#### **Participating**

- AGFTC – Jack Mance
- BMTS – Cyndi Paddock
- CDTC – Sandy Misiewicz
- DCTC – Emily Dozier
- ECTC – Mike Perry
- GTC – Alex Kone
- SMTC – Mike Alexander
- UCTC – David Staas
- WJCTC – Justin Wood
- NYSDMV – Chuck DeWeese
- NHTSA – Shannon Trice
- Planning4Places – Kathy Ember

#### **1. Introductions**

Sandy Misiewicz opened the meeting and the participants introduced themselves.

#### **2. Meeting Notes**

The June 20, 2018 meeting notes were accepted as written.

#### **3. ADA Subcommittee Presentation**

Emily Dozier: Danielle Krol and Ashlee Long and I make up the ADA Subcommittee and we are working on developing documents that detail current best practices. The Subcommittee developed a draft ADA Transition Toolkit – we identified ADA Inventory Methods and created a spreadsheet. One of the best practices we identified is a Warren County GIS methodology. Now that everyone has ArcGIS Online we hope to do a joint training through the GIS Working Group. Another best practice is a BMTS curb ramp rating spreadsheet. PDFs will be made available to everyone and the Toolkit will be added to the NYSAMPO website. The options were demonstrated during the discussion.

Sandy Misiewicz: In the research your committee did – are MPOs collecting the data or are the communities doing it themselves? Emily Dozier: In some cases, MPOs like A/GFTC (Warren County) did the work. Justin Wood: In Watertown, we partnered with graduate students from Clarkson University, so they did the inspections. There is now a database of 1,500 ramps. Mike Perry: Elmira and the County worked together. Emily Dozier: We can help provide standard methodologies. Jack Mance: Warren County created an app and geodatabase. An intern mapped everything. Washington and Saratoga Counties will be ready to go when they do their plans based upon the original process. Sandy Misiewicz: At CDTC, it took a year to gather sidewalk data. Next steps are rating the sidewalk inventory. Thank you to the Subcommittee for putting this together.

#### 4. Work Plan Discussion Items

- a. Local Road Safety Peer Exchange Planning – Sandy Misiewicz: Invitations went out for the Peer Exchange. There is a small working group from FHWA and the NYSAMPO working on this training. The Peer Exchange will be from 9 AM - 5 PM at Mohawk Valley Community College in Utica. Special thanks to Dana at HOCTS who is offering lunch and breakfast. We will be sending out a short survey to look at how we can more effectively utilize HSIP on locally owned road systems – we want to know what is going on around the state. Please register for the event and invite your member agencies as well.
- b. NYSAMPO Website Update  
Sandy Misiewicz: The website will be “refreshed”. Please send your thoughts by July 31<sup>st</sup> on the Safety Working Group webpage. Kathy Ember: Toolkits can go under a Resources Page. Alex Kone: The Safety Education Toolkit can go there.
- c. Metropolitan Planning Requirements  
Alex Kone: The Directors discussed a standalone System Performance Report to include the required performance targets. GTC is moving forward with the process (other MPOs are working on it as well). This is on GTC’s Planning Committee agenda in August and we will share the template when it is available.
- d. SMTC Bike Safety PSA Project Update  
Mike Alexander: CDTC has uploaded the broadcast high-resolution files to their FTP site. The videos will also be on the NYSAMPO website as well and on social media. Please let us know if you need the files. At least one MPO is broadcasting on their local TV network. Mike Alexander: Thanks to GTSC for all that you have done. Sandy Misiewicz: Are the YouTube versions of videos ready? Mike Alexander: They are all set. Chuck DeWeese: The PSAs did get sent out to the broadcasters (local affiliates). GTSC is working on reposting on Facebook. Mike Alexander: I can help with a point of contact with Spectrum to work with you on broadcasting the videos. Kathy Ember: The links to the NYSAMPO YouTube Channel and the links to the location of the videos on the NYSAMPO website will be sent around to the Safety Working Group. They will be found on the home page of the NYSAMPO website and on the Safety Education Toolkit page.
- e. CLEAR (Crash Location Engineering & Analysis Repository Update)  
Sandy Misiewicz: This is a placeholder on the agenda. We had several meetings in June. At this point NYSDOT is synthesizing the information. Stay tuned for more details.
- f. Subcommittee Updates:
  - Safety Education Toolkit Subcommittee:  
Alex Kone: We met briefly and discussed the outline on the page – We will focus on structuring the webpage based upon the SHSP emphasis areas to make it a go to resource with a subpage for educational materials. The outline will be distributed shortly with a Dropbox folder to collect resources.
  - Complete Streets Subcommittee:  
Sandy Misiewicz: Jim Levy prepared a draft that is under review and we will have a new draft soon. Emily Dozier: Alex, are you preparing a model Complete Streets ordinance? Alex Kone: We are looking at some resources and can discuss this further off-line.

## **5. Partner Updates**

- a. NYS DOT: No report. NYS DOT will be presenting at the Peer Exchange.
- b. ITSMR: No report. Sandy Misiewicz: Please check out TSSR for updates. We will want a presentation later this year on the updated material.
- c. GTSC: Chuck DeWeese: Renee sent out fatality data for New York State from January to June 2018 – fatalities are down by 72 so far this year. The seatbelt survey came back showing a 93% compliance rate with belts. We are working to hire a contractor to re-write the Accident Information System. We have a small work group to review the MV 104 Crash Report and ensure it is complying. The Highway Safety plan is done and GTSC is getting ready for the Fall Conference in Lake Placid.
- d. Cornell Local Roads Program: Sandy Misiewicz: Please note the link to workshops can be found on the agenda for today's call. A few important dates: August 7<sup>th</sup> in Genesee County, August 8<sup>th</sup> in Oneida County, and August 9<sup>th</sup> in Greene County.
- e. NHTSA: Shannon Trice: Please remove Richard Simon from the distribution list. We are working to get the plan approved with GTSC.
- f. FHWA: No report. Sandy Misiewicz: Emmett McDevitt will also be at Local Road Safety Peer Exchange.
- g. NYSATSB: Sandy Misiewicz: The next NYSATSB will likely be at the Fall Conference.

## **6. Other Topics**

- No additional topics discussed.

## **7. Training/Conferences**

- a. August 16: Local Road Safety Peer Exchange (Utica, NY)
- b. October 15-18: New York Highway Safety Symposium (Lake Placid, NY)

## **Action Items**

The following items were noted for follow-up:

- Kathy Ember: Distribute the ADA materials and PSA links (YouTube Channel and on the NYSAMPO website) to the SWG.
- All: Comments on NYSAMPO website are due to Sandy on July 31<sup>st</sup>.
- Subcommittees will distribute additional materials when available.