



NEW YORK STATE ASSOCIATION OF MPOs SAFETY WORKING GROUP

October 18, 2017

Teleconference

1:00 PM – 2:00 PM

MEETING NOTES

Participating

- AGFTC – Jack Mance
- BMTS – Cyndi Paddock
- CDTC – Sandy Misiewicz
- DCTC – Emily Dozier
- ECTC – Mike Perry
- GBNRTC - Hector Boggio
- GTC – Alex Kone
- NYMTC – Sherry Southe
- OCTC – Ashlee Long
- UCTC – David Staas
- CLRP - David Orr
- Planning4Places – Kathy Ember

1. Introductions

Kathy Ember opened the meeting and the participants introduced themselves.

2. Meeting Notes

The September 26, 2017 meeting notes for the joint meeting with the Bike/Ped Working Group were accepted with no changes.

3. NYS Highway Safety Conference

Sandy Misiewicz: There was a significant discussion about the role of technology and safety for reducing crashes during the conference. There was also discussion of legal and administration implications of Automated Vehicles (AV) coming to New York and the US. Sandy described details about the Automated Vehicles NHTSA policy document. Another policy document coming soon was discussed highlighting law enforcement concerns related to Automated Vehicles i.e. – how to ID vehicles on the roadway (tag, sticker, license plate); who/what entity a ticket would go to, etc. AV should be considered for discussion during the next SWG Work Plan.

Also at the conference, it was noted that a press release from the Governor's Office stated that the state will allow for AV Level 4 testing in NYC. There was also discussion about the Pedestrian Safety Action Plan (and local solicitation which will be discussed later in the agenda). The session presentations will be available soon (Sandy will send around to the SWG). Other sessions include a session on drone technology for use in crash investigations to reduce the time that the police need to close a lane or a roadway for incident management.

4. SMTC Bike Safety PSA Project Update

Emily Dozier: Mike Alexander is continuing discussions with the AAA and the League of American Bicyclists regarding expanding the reach of the SMTC effort. Mike did look into the close captioning question raised at the in-person meeting and confirmed that the existing PSAs are not closed captioned. He has a quote to add the feature to the PSAs that SMTC has already developed. Kathy Ember: This item will continue to be on the agenda for this group and the Bike/Ped Working Group. Sandy Misiewicz: Next steps will be to share a proposal with the Directors – a Memorandum of Understanding is under development for the use of the videos with the different parties.

5. NHI Training (Speed Management Course) Scheduling

Sandy Misiewicz: There was a longer time lag to scheduling the course so we are rescheduling for another time. Kathy Ember: There is a Doodle Poll to select a new date – either December 1st or December 11th based upon NHI instructor availability. Please fill out the poll this week so we that we can select the best date. This will be an all-day course held at CDTC. Kathy will follow-up with the NHI instructor to get more information on the start and end time.

6. Work Plan Discussion Items

a. NYS DOT Safety Data Integration Project

Sandy Misiewicz: NYSDOT representatives are attending a conference. NYSDOT is still reviewing proposals and updates on that project will be provided soon.

b. NYS DOT Strategic Highway Safety Plan (SHSP) Report Status.

Sandy Misiewicz: Nothing new about the report itself. The report is available at:

<https://www.dot.ny.gov/divisions/operating/osss/highway/strategic-plan>

c. NYS Strategic Highway Safety Plan Fact Sheet.

Sandy Misiewicz: As discussed at the in-person meeting, we are looking at creating a SHSP Fact Sheet to be used to get the word out about this plan to the MPO member agencies and members of the public. SHSP is the umbrella document and has 6 specific emphasis areas and several cross cutting considerations. In the past, a Fact Sheet was developed to give a brief overview of the plan, inform the reader on ways to get involved, and how to reduce the rate of fatalities in New York. We would like to come up with a basic outline for the Fact Sheet and think about our audience.

- Alex Kone: Would like to see discussion about the emphasis areas and fatalities – i.e. pedestrian vs. bikes (presenting the overall picture).
- Emily Dozier: Focus on municipalities i.e. what are the patterns in my area or county. Local elected officials would be the target audience and highlighting local crash patterns and safety issues, or directing them to resources to find local data.
- Sandy Misiewicz: Like the idea of the primary audience being local and county audience – we have county data in some cases that we can highlight. Maybe we can have an overview handout with a template for each MPO area (that would be an insert). We can create a high-level glossy fact sheet with an inset area specific to the MPO area.
- Emily Dozier: We could add the link to the ITSMR data for communities so they could know where to find local data.
- Hector Boggio: We could highlight specific data on the Fact Sheet.

- Kathy Ember asked if anyone wanted to volunteer to serve on a subcommittee to pull together the Fact Sheet. Alex Kone and Emily Dozier volunteered to assist on the subcommittee.
- Emily Dozier: Maybe we don't need to get into the GTSC plan as well.
- Sandy Misiewicz: We can just provide links to the other plans like to the PSAP. Sandy will start an outline for content and follow-up looking for volunteers.

d. PSAP Update Local Project Solicitation Status.

Sandy Misiewicz: The local solicitation is out – the MPOs have until Friday to get call letter out. The regional DOT offices will be sending the letter out to non-MPO communities. The information will be on the DOT website. Basic final parameters are: the solicitation is limited to urban areas, minimum \$250,000-dollar value for projects, and there is a 60% target for focus cities. The application deadline is the beginning of March 2018.

There will be a webinar to explain the process (probably in November). Selections made in Spring, announcements later in the year. Sherry Southe asked if the webinar is still on October 20th? Sandy stated that it is no longer happening – it will be in a few weeks.

e. PSAP Evaluation Subcommittee.

Sandy Misiewicz: The evaluations will be coming to the MPOs and there has been discussion about how to do evaluations. The MPOs will need to coordinate with regional DOT offices. There will also be coordination between regions and multiple MPOs. A subcommittee meeting will be held on November 1st to look at a template for evaluation of projects. Because these projects are more systematic in nature, we would like to put together an evaluation form so that reviews are as similar across the state as possible. We have a lot of time to figure out the evaluation process. The basic parameters are in the guidance.

Sandy asked if everyone on the call has seen the PSAP solicitation materials? Sherry Southe mentioned that they just got it a few days ago. Sandy Misiewicz will send solicitation materials if you haven't seen it, please let Sandy know. Sandy Misiewicz will share the letters to other Working Group members.

Sherry Southe asked if the evaluation will be in coordination with NYSDOT? Sandy Misiewicz stated that the MPOs will be coordinating with the regional offices. Main office will only be involved for discussions regarding eligibility.

7. Partner Updates

a. NYSDOT.

No additional report.

Sandy Misiewicz: NYSDOT will be rolling out an effort to put down new paint and signs at uncontrolled cross walk locations state-wide on the state system. A new PSA will be released before Halloween through Department of Health focusing pedestrian visibility. There will be another push for the "See and Be Seen" campaign.

- b. ITSMR.
Sandy Misiewicz: There are some recent improvements to TSSR – added some new material and tabs to search the data. Check it out.
- c. GTSC.
Sandy Misiewicz: GTSC has been focused on the conference and reviewing their grant applications. Chuck will provide a report at our next meeting.
- d. Cornell Local Roads Program.
David Orr: We are developing our 2018 program and workshop plan(s). We are doing some safety workshops and would like to coordinate workshops with the SWG so we can coordinate activities. Work zones as a primary safety activity will be one topic. We will offer a Complete Streets course if there is a demand. Emily Dozier asked if the Complete Streets course would focus on an introduction and overview or implementation? David Orr stated that it would be an introductory course that would be updated when there is enough demand. Emily Dozier noted that the Bike/Ped Working Group and the SWG has talked about it for municipalities. David Orr noted that they need to find an instructor and wait until the budget is set.
- e. NHTSA.
No report.
- f. FHWA.
No report.
- g. NYSATSB.
No report. Sandy Misiewicz will continue as Engineering Chair for now. Sandy noted that NYSATSB has a new website.

8. SWG Co-Chair Needed

Sandy Misiewicz: I am still looking for a Co-Chair. Duties include helping to review meeting notes, ideas for work tasks, and providing back-up for conference calls. Regarding workload, it is generally not a heavy lift. Please let Sandy know if you are interested in serving in that position.

9. Training/Conferences

- a. October 15-18: NYS Highway Safety Conference (Niagara Falls)
- b. NHI Speed Management Course (Date and Time TBD)
- c. March 28-29, 2018: Walk-Bike NY 2018 (Schenectady, NY)

Action Items

The following were noted for follow-up:

- All: Contact Sandy Misiewicz if you are interested in serving as Co-Chair of the Safety Working Group.
- All: Contact Sandy Misiewicz if you would like to be on the PSAP evaluation subcommittee or the SHSP Fact Sheet subcommittee.
- Sandy Misiewicz will start an outline for content on the SHSP Fact Sheet.
- Kathy Ember will update the SWG on the request for a Fall NHI Training (Speed Management Course) via email and confirm the date and follow-up with additional details.
- All: We will be looking for some presentations on the agenda for the next few months.