



## NEW YORK STATE ASSOCIATION OF MPOs BICYCLE AND PEDESTRIAN & SAFETY WORKING GROUPS

March 28, 2018

@ Walk-Bike NY – Schenectady, NY  
3:30 PM – 4:30 PM

### MEETING NOTES

#### **Participating**

- BMTS – Scott Reigle
- CDTC – Jen Ceponis
- CDTC – Sandy Misiewicz
- DCTC – Emily Dozier
- ECTC – Mike Perry
- ECTC – Scott Shaw
- GTC – Alex Kone
- GTC – Darin Ramsay
- NYMTC – Leslie Fordjour
- OCTC – Lauren Burns
- OCTC – Ashlee Long
- SMTC – Mike Alexander
- SMTC – Danielle Krol
- WJCTC – Geoffrey Urda
- NYSDOT Main Office – Tom Benware
- NYSDOT Main Office – Jim Ercolano
- NYSDOT Main Office – Colleen Smith-Lemmon
- NYSDOT Main Office – Geoffrey Wood
- NYSDOT Region 1 – Valerie Dean
- NYSDOT Region 6 – Pauline Burnes
- NYSDOT Region 7 – Lynn Godek
- NYSDOT Region 7 – Alexandra Beck
- NYSDOT Region 10 – Lanny Wexler
- NYSDOT Region 9 – Susan Pitely
- NYBC - Ken Crandall
- PTNY – Greg Francese
- PTNY – James Meerdink
- PTNY – Jon (Intern)
- Planning4Places – James Levy
- Planning4Places – Kathy Ember

#### **1. Introductions**

Emily Dozier opened the meeting and the participants introduced themselves.

#### **2. Parks & Trails New York Presentation**

Greg Francese discussed the Draft Road and Trail Intersection Checklist (see attached PPT and handouts). PTNY received a Highway Safety Grant from the NYS Governor's Traffic Safety Committee to develop design recommendations, the final checklist & report. The Draft Checklist includes roadway characteristics, trail characteristics, intersection control,

right-of-way, and crossing treatments. The checklist will assess the safety of crossings where multi-use trails and roads intersect. **PTNY is looking for feedback on the Draft Checklist by May 31<sup>st</sup> and will be piloting the checklist.**

- Tom Benware: Who is to the intended user?
  - Wherever and whomever would like to use it
- Sandy Misiewicz: Suggest that there be definitions of road types, i.e. suburban and urban arterial.
- Tom Benware: Suggested that the pilot could use existing PTNY survey or count intersections.
  - Jamie Meerdink: Data could be filled in later or done by PTNY
- Emily Dozier: Could the middle three road categories be collapsed?
- Geoff Urda: Are we using posted speed, design speed or 85<sup>th</sup> percentile?
  - Posted speed
- Leslie Forjour: Consider starting with the maximum score in each category and then subtracting negative scores
  - Greg: Wanted to reward for improvements already made
- What if there are different scores for the same intersection in the pilot?
  - To be determined following the pilot.
- Emily Dozier: How long does it take to complete?
  - 10 minutes – could perhaps cut the number of questions
- Jen Ceponis: Consider creating a separate checklist for each type of roadway.
- Sandy Misiewicz: Volunteers might not know some of the answers.
  - It is intended for a lay audience
- Lynn G: Could create an app that splits the categories.
- Lenny: Suggest including graphics or pictures to go along with the checklist.
  - There is a guidance document for use with the tool
- PTNY will provide the handout materials and PowerPoint for Jim to distribute to the B/P WG and SWG

### 3. Work Plan Discussion Items

#### a. ADA Subcommittee

Emily Dozier: Explained the purposes of the ADA Subcommittee and asked for volunteers. The intention is to suggest a standardized approach for ADA Transition Plans. Ashlee Long and Danielle Krol volunteered (this will be managed by one of the Co-Chairs). Jack Mance might be interested as well (to be verified). Kara Philips or Nate Harp at NYSDOT main office could be asked to provide assistance.

#### b. Safety Education Toolkit

Emily Dozier: Explained that they are seeking to update the website resources. Alex Kone and Jen Ceponis volunteered. Mike Alexander, if available, would also be a good person to include in this effort. Ken Crandall noted that the NYBC bicycle law videos should be added to the website.

#### c. Complete Streets Fact Sheet

Emily Dozier: We are looking at either updating the latest Fact Sheet or creating a new one. Sandy Misiewicz and Geoff Urda volunteered to work on this effort.

The Consultant Team will provide support on the above efforts as well. To get started these subcommittees will schedule a conference call. **Emily asked Ashlee, Alex, and Sandy to schedule a first call for their group sometime in April.**

d. Training

Sandy Misiewicz: There is a possibility for bringing an FHWA peer exchange to NY with staff from other states to discuss HSIP for local systems. **Please let Sandy know if you are interested in hosting the training.** CDTC could host. Leslie will check if NYMTC could host.

#### 4. Partner Updates

- a. NYBC: NYBC has hired safety ambassadors for Kingston, Long Island, Buffalo, Syracuse and Rochester for bike friendly programs or driver programs. For more info please email [education@nybc.net](mailto:education@nybc.net). The Bike Summit will be September 28<sup>th</sup> - look to the website for registration and proposals. September 27<sup>th</sup> there will be a free Complete Streets training program, please contact Paul@nybc.net for information. There is hope that the Empire State Trail will be able to be extended to Long Island. NYBC will have a new website live in time for Bike Month. There are some resources including videos and bike safety quizzes available on the website currently.
- b. NYS DOT: NYS DOT is interested in updating the 1997 Bike Plan especially now with the focus on the Empire State Trail. Updating the existing/planned bicycle networks and maps will be important – there would be an opportunity to talk with NYSAMPO about issues and ideas. NYS DOT may also be doing a Strategic Plan and updating the Complete Streets Checklist.

#### 5. Other Topics

Mike Alexander: SMTC did a Bike Safety PSA campaign. NYSAMPO is working on a state-wide campaign – thanks to the support of GTSC the AAA “Share the Road” video will air in May for Bike Month. The PSAs are available on SMTC’s website.

#### 6. Upcoming Events and Meetings

- a. Bicycle and Pedestrian Working Group
  - i. Thursday, June 14 Conference Call (10 am – 12 pm)
  - ii. September In-Person Meeting – Date & Host TBD
  - iii. Thursday, December 13 Conference Call (10 am – 12 pm)
- b. Safety Working Group
  - i. Wednesday, April 18 Conference Call (1 pm – 2 pm)

#### Action Items

The following items were noted for follow-up:

- All: Comments on the Parks and Trails Tool are due on May 31<sup>st</sup>.
- All: Host needed for FHWA training.
- Subcommittees to schedule April conference calls.