

**NYSMPO Director's Meeting
Teleconference Summary
March 2, 2007 at 1:00PM Eastern Time**

Mary Rowlands, SMTC
Gerry Bogacz, NYMTC
Nancy O'Connell, NYMTC
Jay Schissell, ECTC
Fernando de Aragon, ITCTC
David Jukins, CDTC
Steve Gayle, BMTS
Kealy Salomon, PDCTC
Dick Beers, FHWA
Jim Stack, GTC

John Czamanske, OCTC
Hal Morse, GBNRTC
Harry Miller, HOCTS
Aaron Frankenfeld, AGFTC
Ron Hayes, NYSDOT
Marty Neveu, NYSDOT
Janine Simonsen, NYSDOT
Sarah Siwek, SSA
Tanya Zwahlen, SSA

1. Introductions

2. Meeting Summary – February 2, 2007 (Attachment A)

The meeting summary was accepted. John Poorman sent the letter to NYSDOT regarding ArcInfo licenses in late February.

3. 2007 NYSMPOs Annual Meeting

The group reviewed the draft annual meeting agenda and provided comments. Sarah and Tanya will update the agenda and send it to Directors for review in early March. Once approved, they will invite speakers.

4. NYSDOT Update

- a. The joint RPPM/MPO meeting will take place next Tuesday, 3/6/07, from 9:30-3:30 at the Schenectady Holiday Inn. The agenda includes an update on the program update, roundtable discussions, a discussion about project tracking with Peter Plumeau, and a visit from the Acting Commissioner of NYSDOT. One of the goals of the meeting is to improve the program update process.
- b. Ron Hayes requested that a formal request for the Commissioner to speak at the NYSMPOs Annual Meeting come from John Poorman. Sarah and Tanya will write this request.
- c. The SPR program will be approved in early March.
- d. Nothing new to report on Safe Routes to School
- e. There were no questions on self certification or SAFETEA-LU compliance.
- f. The MPOs asked for information about the statewide ITS strategic plan. Ron will look into this and report back to the group.

5. Staff Services Contract

The group discussed the draft Request for Information. Steve Gayle will send the document to the MPO Bureau at NYSDOT for review. Jim Stack recommended that the RFI include information about the consultant paying for costs upfront before being reimbursed. Comments are due to Steve Gayle by the end of next week.

6. Training

Sarah will send a memo on training in March. BMTS staff has researched the cost of microsimulation training with PTV America. PDCTC and SMTC are researching similar training for TransCAD users.

7. Shared Cost Initiatives

a. Innovative Approaches to Planning Implementation

Hal is revising the Task 3 deliverable with the consultant.

b. Transit Supportive Development

The contract is under review by RPA. A kickoff teleconference will take place in early March.

8. Washington, D. C. Updates

- a. The final rule is out. AMPO has done some policy committee Emails that included a summary of changes that the new rule.
- b. The AMPO Summit is forthcoming in New Orleans. The AMPO Policy Committee will meet 2 days later in Chicago. Rich Perrin is now serving on the AMPO Policy Committee.

9. NYSDOT Guidance on Coordinated Public Transit/Human Services Plans

NYSDOT is hosting an annual meeting regarding Rural & Specialized Transit on March 14-15 in Syracuse. One of the sessions is focused on the coordination of the human services plans. FTA and NYSDOT will be participating on a panel at that session.

The group discussed where MPOs were in the development of the plans:

- a. NYMTC has an approved interim plan, which built off the JARC plan. They are putting together an RFP for the final plan.
- b. GBNRTC has an approved plan, which is posted on their website at

<http://www.gbnrtc.org/Pdf/Reports-surveys/Human%20Services%20Transportation%20Plan%20%20Report%202007.pdf>

- c. GTC has selected a consultant to develop the plan.
- d. CDTC is putting together a draft plan currently.
- e. BMTS has a draft plan going to the Planning Board next week. The plan was prepared in house.

The group discussed NYSDOT's recommendation for how the coordinating planning process should work for the Coordinated Public Transit/Human Services Plans. One of the major concerns by MPOs was what issues about who the designated recipient will be in each region. Members do not want to responsibility of administration because the 10% fee does not cover effort and time needed to manage sub-recipient contacts.

The FTA Region 4 office is offering workshops for supporting the plan requirement. NYSDOT is going to see if they can help New York.

Comments regarding this guidance are due to NYSDOT by March 8, 2007.

10. Next Meeting Date/Time

March 30, 2007 at 10:30AM
Binghamton Metropolitan Transportation Study
Broome County Office Building
44 Hawley Street
Binghamton, NY 13902-1766