

**NYSMPO Director's Meeting
Teleconference Agenda
January 5, 2007 at 1:00PM Eastern Time
Call in Number: 1-712-580-1800
Access Code: 697676**

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| 1. Introductions | All |
| 2. Meeting Summary – December 1, 2006 (Attachment A) | All |
| 3. Washington, D. C. Updates | Gayle |
| 4. Training Evaluation | Siwek |
| 5. NYSDOT Update | Hayes |
| 6. Shared Cost Initiatives | Siwek |
| a. Finalize SCI 07-08 program (Attachment B) | |
| b. Innovative Approaches to Planning Implementation | |
| i. Presentation Peter Plumeau | |
| c. Transit Supportive Development | |
| 7. SIP Meeting (air quality nonattainment/main. areas)
January 12 (10-2 pm at NYMTC) | Siwek |
| a. MPOs - AQ Group meeting before/after? | |
| b. Interagency Consultation Requirements
(memo to be sent under separate cover) | |
| 8. 2007 Annual Conference June 13-15 – Theme? Save the Date | |
| 9. Other Business | All |
| a. ESTIP webinar scheduled for 1/25/06 from 10-11:30AM | |
| 10. Next Meeting Date/Time | |
| February 2, 2006 at 10:30 AM | |
| Herkimer-Oneida Counties Transportation Study
Union Station
321 Main Street
Utica, NY 13501 | |

**NYSMPO Director's Meeting
December 1, 2006 11:00AM-3:00PM EST
NYMTC, 199 Water Street, 22nd Floor, New York, NY 10038
Meeting Summary**

In person:

Steven Gayle, BMTS
Chris O'Neill, CDTC
Joel Ettinger, NYMTC
Gerry Bogacz, NYMTC
Alan Borenstein, NYMTC
Eoin Wrafter, PCDTTC
Rich Perrin, GTC
Fernando de Aragon, ITCTC
Dick Beers, FHWA
Rob Griffith, FHWA
Rick Backland, FHWA
Michele Bager, NYSDOT
Sarah Siwek, SSA
Don Camph, SSA
Tanya Zwahlen, Bergmann Assoc.

By teleconference:

John Czamanske, OCTC
Mary Rowlands, SMTC
Aaron Frankenfeld, A/GFTC
Jay Schissell, ECTC
Hal Morse, GBNRTC
Harry Miller, HOCTS
Marty Neveu, NYSDOT
Janine Simonson, NYSDOT
Dave Kimmel, NYSDOT

1. Introductions

2. Meeting Summary – November 3, 2006

Two changes were noted to the November minutes. The I-86 Coalition was inaccurately called the I-86 Commission. Regarding the FHWA review of the conformity interagency process, Joe Rich will visit GBNRTC, GTC, PDCTC and NYMTC.

3. Future of the MPO Discussion

The AMPO Policy Committee will meet in March. Steve Gayle would like to provide some input on behalf of NYSMPOs to frame the discussion about the next federal transportation bill. The group reviewed an abbreviated PowerPoint presentation that Jim McKenzie (Metroplan, Arkansas) developed for the AMPO annual meeting which presented the following three possibilities: (1) Re-TEA: Opportunities for minor changes, (2) Post-TEA: Fundamental reform and (3) No-TEA: Political failure to reauthorize or devolution to the states.

The discussion brought forth the following observations:

- A formal evaluation since ISTEA was established was recommended to document New York MPO accomplishments since ISTEA. The fundamental question of the study would be is transportation getting better, and if so, did the MPOs have a role in the improvement? This project was added to the 2007-2008 SCI program budget. Gerry Bogacz will write up the scope of the self-assessment.
- In an effort to plan connections between mega-cities, across state borders, etc. there is a need for institutional and financial changes. In an effort to compete with international mega-cities, there is a need to plan more broadly.
- NYSMPOs should make its views known to the new governor. John Poorman is part of the Governor's Office Transition Team for transportation policy.

Steve Gayle will summarize the discussion and send it to the Director's for continued discussion. He will circulate information from AMPO on this subject as he receives it. This subject will be placed on the February agenda for continued discussion.

4. 2007-08 Shared Cost Initiatives (Att. A)

The 2007-2008 SCI program was finalized. **Attachment A provides a list of the approved projects, suggested host MPOs and funding splits between the MPOs and NYSDOT SPR funds.** The program includes \$437,500 of PL/MPP funds and \$227,500 of SPR funds for a total program of \$665,000.

5. Staff Services 2007-08- Exec. Session (DIRECTORS ONLY)

The staff services contract with Sarah J. Siwek and Associates will be extended through September 2007. The MPOs intend to hire full time staff between now and September.

6. SAFETEA-LU Compliance/Consultation with Resource Agencies

MPOs must be compliant with SAFETEA-LU requirements by July 2007. FHWA facilitated a discussion regarding what constitutes a good faith effort. To consult with resource agencies. The group agreed to teleconference with federal and state agencies to discuss the consultation process and where sensitive areas exist. Rob Griffith will send a list of agency contacts to NYSMPOs Directors and Sarah Siwek. Sarah and Tanya will set up this conference call.

7. NYSDOT Update

- a. The UPWP call letter went out. NYSDOT is reviewing a strategy on the program update. The regions are releasing draft information to the MPOs. Michele Bager will facilitate coordination between the three NYSDOT regions and NYMTC regarding the program update.
- b. NYSDOT will extend the process for Safe Routes to School until the end of the year. A NYSMPOs working group will have a teleconference regarding SR2S on Friday, December 15th. The working group will develop recommendations to NYSDOT regarding SR2S. This letter will be sent by email to the MPO Directors by the end of the month. **Note: This letter was sent to NYSDOT on December 22, 2006 and is included as Attachment B.**
- c. Michele Bager will coordinate a debrief meeting between the MPOs and NYSDOT regarding the TEP cycle. Major items to discuss are the schedule and public participation responsibilities.

8. Shared Cost Initiatives

d. Innovative Approaches to Planning Implementation

Wilbur Smith will be conducting 10-11 interviews this month. According to the project schedule, which was distributed at the meeting, this project is a week or two behind schedule.

e. Transit Supportive Development

The Steering Committee reviewed 4 proposals and interviewed the top two firms by teleconference. The project will be awarded to the Regional Plan Association with BFJ Planning. The project will kickoff in January 2007. NYMTC will provide project management, along with the staff consultant.

Note: A memo on project management and roles of PDCTC and NYMTC was prepared and provided to NYMTC and PDCTC in mid-December.

f. Community Design Phase I

Wilbur Smith will produce the final versions of the Integrated Design Study Products – 2,000 copies of the planning brochure; 2,000 copies of each of the ten case studies; and 500 copies of the Catalogue of Exemplary Practices. Currently, the production budget for these items is \$13,730. This includes the \$2,800 in additional funds allocated by the NYSMPO Association in June 2006 to accommodate the production of the NYMTC case study added in April.

Since the time of WSA's original proposal and production cost estimate several conditions have changed: the total number of case studies increased from seven to ten; the final study product evolved into a high-quality public consumption brochure that required extensive graphic design and composition requirements and specialized production needs; and the cost of professional printing services has steadily risen. Taken together, these items have raised the cost of producing the final study products by approximately \$6,270, to a new total of \$20,000. This figure is based on separate bids from three of WSA's most reputable printing services vendors.

The NYSMPOs will move an additional \$4,000 from the Community Design Phase 2 project for Phase I printing. Including the previous budget amendment, the total taken from the Phase 2 budget would be under \$10,000. WSA would absorb the remaining budget gap of approximately \$2,270 and proceed with final production. In addition, WSA will develop and provide the Association with a page (in HTML) for its website on which can be provided a study summary and downloadable versions (which WSA will also provide) of all the study products. There will be no cost to the Association for the website-related service.

CDTC will wait until change in NYSDOT administration to begin Community Design Phase II.

9. Other Business

g. 11/15-11/16 National Surface Transportation Policy and Revenue Study Commission hearings

Larry McAuliffe attended the hearings in New York. The discussion related to what the federal role is for small states and aging infrastructure, and how the federal government can make sure states cooperate with one another to connect mega cities. AMPO will participate in a commission hearing in April in Chicago.

h. New York Ocean and Great Lakes Ecosystem Conservation Council

NYSDOT is a member agency of the New York Ocean and Great lakes Ecosystem Conservation Council. The Council is currently developing a plan,

and NYSDOT invited MPOs to participate. Rich Perrin and Gerry Bogacz will represent NYSMPOs.

i. ICG

The Air Quality Working Group will schedule a half-day meeting in January or February with NYSDEC and NYSDOT to discuss SIP development and the motor vehicle emissions budget. **Note: This meeting has been scheduled for January 12 from 10-2 at the NYMTC offices.**

10. 2007 Meeting Schedule

The revised 2007 meeting schedule is attached to this document as Attachment C.

11. Next Meeting Date/Time: Teleconference on January 5, 2007 at 1:00PM EST

**2007 NYSMPOs
Directors' Meeting Schedule**
Revised December 29, 2006

January 5, 2007	1PM EST Teleconference
February 2, 2007	10:30 AM Utica (HOCTS)
March 2, 2007	1PM EST Teleconference
March 30, 2007	10:30 AM Binghamton (BMTS)
May 4, 2007	1PM EST Teleconference
June 15, 2007	1PM West Point, NY (after Annual Meeting)
July 6, 2007	1PM EST Teleconference
August 3, 2007	10:30 AM Syracuse (SMTTC)
September 7, 2007	1PM EST Teleconference
October 12, 2007	10:30 AM Albany (CDTC) <i>The October meeting will be held before/after the ITE Transportation Symposium; the date for this meeting has not finalized.</i>
November 2, 2007	1PM EST Teleconference
December 7, 2007	11AM New York (NYMTC)

